

## Appendix 4

### Bolsover District Council and Dragonfly Ltd Internal Audit Plan 2025/26

**410 Days Bolsover 85% 73 Days Dragonfly 15% (based on Payroll numbers)**

<b>Complete</b>
<b>In Progress</b>
<b>Ongoing (not a specific audit)</b>
<b>Deferred</b>

	Risk	Strategic Risk	BDC 2025/26 Days	Dragonfly 2025/26 Days
<b>Main Financial Systems</b>				
Payroll	M	SR3	22	5
Council Tax (carry fwd)	M	SR3	20	
Housing Rents	M	SR3/12	20	
HRA Business Plan	H	SR3	10	
<b>Total Main Financial Systems</b>			<b>72</b>	<b>5</b>
<b>Corporate / Cross Cutting</b>				
Business Continuity / Emergency Planning - DCC	M	SR6/11	12	2
Bolsover Regeneration Fund	M	SR5	14	4
Corporate Governance / Assurance Statement	N/A	SR8	2	
Complaints procedures	M		8	2
Data Protection	M	SR3	13	3
Ethical Governance	M	SR8	15	
Financial Advice / working Groups	N/A		20	
Procurement	H		15	4
Risk Management	M	SR8	12	5
UK Shared prosperity Grant – Grant Compliance	M	SR5	12	Scheme finished
<b>Total Cross Cutting</b>			<b>123</b>	<b>20</b>

	Risk	Strategic Risk	BDC 2025/26 Days	Dragonfly 2025/26 Days
<b>Other Operational Audits</b>				
Asset Management (carry fwd)	M		10	5
Careline / Supporting people	L		12	
Clowne Leisure Activities	M	SR12	20	
Damp and Mould Programme	M			12
Domestic / household waste	M		12	
Flytipping (Joint NEDDC)	L		8	
Housing Allocations and Lettings	M		13	
Private Sector Housing Disrepairs (joint NEDDC)	M		8	
Pleasley Mills Property Rents	M			13
Tangent Property Rents	M			13
Taxi Licensing (Joint NEDDC)	M	SR9	10	
Social Media / facebook/ Bolsover TV (carry fwd)	L		12	
Transport, Fuel, licences	M		15	
<b>Total Operational Areas</b>			<b>120</b>	<b>43</b>
<b>IT Related</b>				
IT Inventory / disposal of Equipment (joint NEDDC)	L		10	
<b>Total IT</b>			<b>10</b>	<b>0</b>
<b>Special Investigations / Contingency/ emerging risks</b>			<b>40</b>	<b>5</b>
<b>Apprenticeships / training</b>			<b>30</b>	
<b>Audit Committee / Client Liaison/Board Meetings</b>			<b>15</b>	
<b>Grand Total</b>			<b>410</b>	<b>73</b>